

DEPARTMENT OF TECHNICAL EDUCATION

From

The Principal Secretary /
Commissioner of Technical Education,
Directorate of Technical Education,
Chennai 600 025.

To

The Principals, Staff of Government,
Government Aided,
Self Financing Polytechnic Colleges
and Stakeholders

Letter No. 22639/Y3/ CDC/2014 dated 26.2.2015

Sir,

Sub:- Technical Education – Revision of **First Year Communication English I and II - Curriculum and Syllabi in M-scheme** – seeking views and suggestions – Regarding.

The Directorate of Technical Education is in the process of revising the Curriculum and Syllabi for **First Year Communication English I and II** offered through Polytechnic Colleges in accordance with the need and expectations of the industry and other stakeholders with the name **M-scheme**. Now the draft revised Syllabi for the **First Year Communication English I and II** is uploaded in the DOTE's website (www.tndte.gov.in). Academicians, Technocrats, Principals & Faculty members of the Polytechnic Colleges concerned, Industrial representatives and others are requested to offer their views and suggestions through email id (dote.mscheme@gmail.com) on or before **4.3.2015**. The revised Syllabus will be implemented from the academic year 2015-2016.

(sd/-) Principal Secretary/
Commissioner of Technical Education

STATE BOARD OF TECHNICAL EDUCATION & TRAINING, TAMILNADU

DIPLOMA IN ENGINEERING – SYLLABUS – M Scheme

(For implementation from the Academic Year 2015-2016 onwards)

Course Name : **All Branches of Diploma in Engineering and Technology and Special Programmes**

Subject Code : **30011**

Semester : **SEMESTER I**

Subject Title : **COMMUNICATION ENGLISH – I**

Teaching and Scheme of Examination

No. of Weeks per Semester: 15 Weeks

Subject	Instruction		Examination			
	Hours / Week	Hours / Semester	Marks			Duration
			Internal assessment	Board Examination	Total	
Communication English – I	5	75	25	75	100	3 Hours

RATIONALE

With the increasing variety of options and opportunities emerging for Diploma students, fulfilling their communication needs become highly important. Only the proficiency in communication can equip them with confidence and capacity to cope with the employment and educational situation in any part of the world at higher levels. Communication levels inspire higher aspiration levels in the process of upward mobility in career and socio-cultural evolution of the young individuals. At the end of the course the student would be able to express himself in oral and written communication effectively.

SPECIFIC INSTRUCTIONAL OBJECTIVES

All the four skills (listening, speaking, reading and writing) should be developed in the communication process for a polytechnic student who is at the intermediate level and at the transitional period from school to college.

Silent reading of the English text book acquaints oneself with the grammatical structures and the nuances of the language indirectly and also triggers reaction in the thinking process according to the student's specific learning background. Loud reading equips them with confidence and practice for oral communication. Both these should be given due importance in the class room situation.

Developing listening skills equip them with necessary focus in understanding oral communication without difficulty to react and interact properly.

Proper exposure in developing the above two skills facilitates speaking and writing. They are very essential in day to day interaction in any official, social or personal context.

Matching the entry level quality of the polytechnic student with his technical background, it is aimed to fulfil the needs of all the four communication skills with suitable texts, language exercises and examination scheme.

Grammar items prescribed in the syllabus are embedded in the prescribed texts to make the teaching learning process contextualised and activity based learning to ensure proper textual orientation.

Exercises and group activities are given in the text for the students to get sufficient practice.

Syllabus for Semester I

Content	Competencies	Transactional Strategies	Learning Outcomes	Contact Hrs.
Unit I Names & Actions	Grammar Nouns & Verbs	Through Activities Presentation: Practice: Use Presentation of Rules Adequate Contextual examples Practice	Identify nouns & Verbs Distinguish & use singular & plural nouns Differentiate tense (time) from verbs (actions) Learn tense using timelines	7
	Listening Plurals, past tense endings	Activities to sensitize Pronunciation of Plurals & Past tense verbs endings Activities: homophones	Distinguish the Pronunciation of Past tense & Plural endings Recognize words with similar pronunciation but different spelling & meanings	4
	Reading	Task based: Factual, Inferential Vocabulary & Experiential questions	Comprehend & respond to simple texts	4
Unit 2 Description & Connections	Grammar Adjectives & Prepositions	Through activities Presentation, Practice, use Presentation of rules Adequate contextual examples Practice	Recognize adjectives Transform adjectival forms (Word level) Compare prepositions & use them in context Use adjectives & prepositions productively in speech and writing	6
	Listening	Activities Rhyming sounds Homophones	Identify and use appropriate pronunciation	4
	Speaking & Writing	Activities: Pair work, individual Work	Introduce themselves & describe friends using adjectives	2

	Reading	Task based Factual, Inferential Vocabulary & Experiential questions	Comprehend, interpret & analyze simple reading passages	3
Unit 3 Resources & Environment	Grammar	Through Activities Presentation, Practice, Use Presentation of Rules Adequate contextual practice	Recognize kinds of sentences Convert sentences as directed Differentiate phrases, clauses, sentences, Use articles Identify & use negative sentences	7
	Listening	Activities Homophones	Distinguish & use words with similar pronunciation	2
	Reading	Task based: Factual, Inferential Vocabulary & Experiential questions	Draft main points Comprehend, interpret & analyze small passages	4
	Writing Punctuation	Activity	Use Capitals, Commas & Periods	2
Unit 4	Writing Visual to Verbal Paragraph (using linkers) Messages	5-step writing process <ul style="list-style-type: none"> • Pre-writing (brainstorming) • Clustering/grou ping ideas • Rough draft • Revision/editing • Final draft Activities/tasks	Interpret visuals Brainstorm, organize & write paragraphs using linkers Write messages for given contexts	15
Unit 5	Writing Ads Personal letters [Invitation, Permission, thanking & Develop hints]	Activities/ tasks (sample, guided controlled, free)]	Develop hints Write ads Identify & compose personal letters for different purposes	15
	Reading	Task based: Factual, Inferential Vocabulary & Experiential questions	Comprehend, interpret & analyze texts	

MODEL QUESTION PAPER

TIME: 3 Hours

SEMESTER - I

Max. Marks: 75

I. Answer any ten of the following:

10 X 3 = 30

1. Find the odd word in each group according to pronunciation.

- a) Wood, would, mood, could
- b) Shut, cut, mutt, put
- c) Walked, talked, mocked, planted

2. Identify short and long sounds and write "short" or "long" next to each word.

- a) bit ---
- b) sleep ---
- c) pool ---
- d) beat ---
- e) pull
- f) slip ----

3. Fill in the blanks with the suitable word from the homophones given in brackets.

- a) He asked the conductor what the bus _____ was. (fair / fare)
- b) The convict was put in the _____. (cell /sell)
- c) The passengers use the _____ as the escalators do not function.
(stairs/stares)

4. Write the plurals in the blanks.

- a) A porter carries tiffin _____ (box).
- b) They travel by different _____ (mode) of transport.
- c) The farmers buy _____ (cow) in the market.

5. Find the odd word based on the verb form.

- a) made, play, make, plan
- b) sell, help, tell, fell
- c) would, might, should, fight

6. Fill in the blanks with suitable tenses forms of the verbs given in brackets.

Substances _____ (be) made up of smaller particles which _____ (move) around. Some of these particles _____ (split) further into yet smaller particles.

7. Write the parts of speech for the underlined words.

Our solar system consists of the sun, the nine planets and asteroids.

8. Fill in the blanks with appropriate adjective from the ones given in brackets.

- a) I wear a _____ (white / pure) shirt.
- b) They like to read _____ (comic / comedy) books.
- c) People prefer to travel by _____ (locale / local) trains.

9. Fill in the blanks with suitable prepositions.

- a) The college begins ____ (on / at) 8.30 A.M every day.
- b) My birthday falls _____ (on / in) 10th July.
- c) I was born _____ (in / on) 1990.

10. Fill in the blanks with suitable articles in the following sentences.

- a) Gopinath is _____ enterprising person.
- b) Ooty is _____ tourist spot.
- c) My mother goes to _____ market.

11. Write the correct spelling.

- 1. apearans
- 2. sindetic
- 3. treetmend

II. Answer any five of the following.

5 x 3 = 15

1. Underline the main clause in the following sentences.

- a) As soon as the teacher entered the class, the students greeted her.
- b) Being sick, I did not attend the meeting.
- c) Though he was an orator, he did not deliver an impressive speech.

2. Write meaningful sentences using the jumbled words given.

- a) A, writes, in, Kumar, the, room, class, letter.
- b) Learn, the, grammar, students, grammar.
- c) Doctor, kala, an, is, efficient.

3. Punctuate and put the correct capital letters in the following.

- a) why did the boy go to karthik theatre
- b) gopi is the best student in madavaram area
- c) she got first class in mahatma school

4. Convert the statement into an interrogative sentence.

The rainbow looks very beautiful.

5. Convert the statement into an exclamatory sentence.

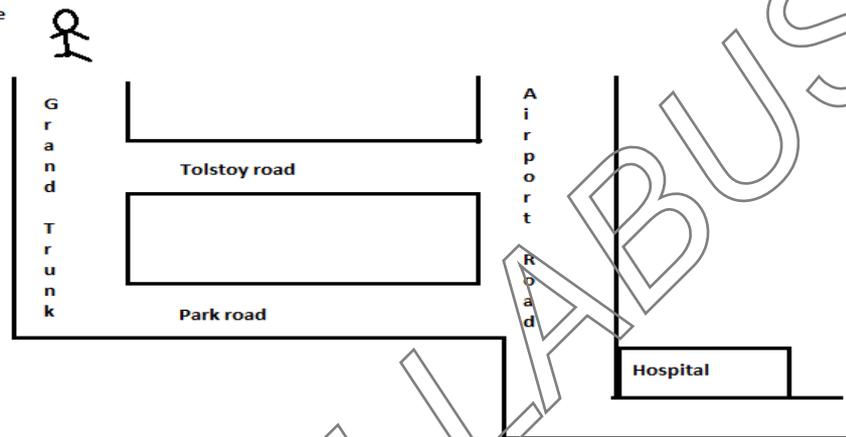
The tiger is a ferocious animal.

6. Convert the statement into imperative sentence.

You are requested to send a letter to the manager.

7. A man approaches you to direct him to a nearby hospital. Write three instructions.

You are here



III. Answer the following.

3 x 5 = 15

1. Answer the following questions after reading the passage given below.

SONA

My niece Sona is an adorable girl. She is five years old, but is tall for her age. She has curly, dark black hair and black eyes. When she smiles, her little white teeth seem to light up her face. Sona is also a friendly girl. She is always playing funny jokes on people to make them laugh. She likes to talk a lot to show how smart she is. She is always eager to recite lessons or poems. Finally, my niece Sona is a very active little girl. She goes to nursery school every day, and she loves to play. She plays ball in the yard with her friends after school. Other times, she likes to play quietly with her Barbie dolls. I love my little niece, Sona, and if you saw her, you would love her, too.

- a) Who is Sona to the speaker of this passage?
- b) Does Sona study?
- c) Describe Sona's character.
- d) Describe Sona's appearance.
- e) What is your opinion of Sona?

2. a) Write the description of a "market"

OR

b) Write your experience on the first day in a polytechnic college.

3. Write a letter to your friend inviting him for your birthday celebrations to be arranged at your home.

IV. Answer any three of the following.

3 x 5 = 15

1. Write a short message to your friend about being late to college as you have missed the bus because of the traffic in your area.

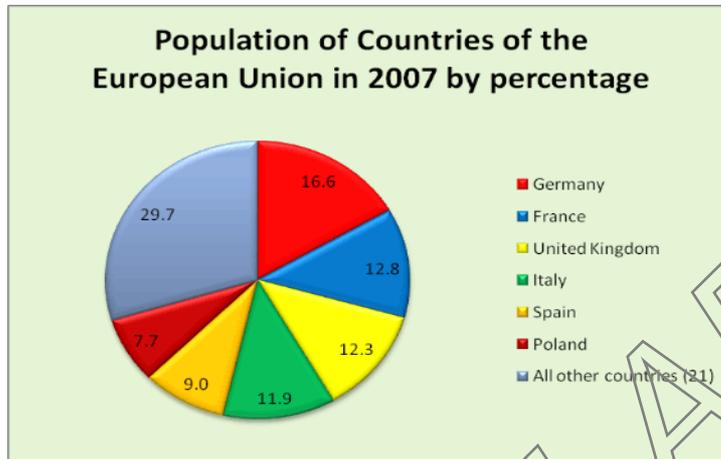
2. Create (visual) advertisement on discount sale of SIBI silk sarees to be held at Hotel Park Plaza for two days in Coimbatore.

3. Present the matter (verbal) provided below into (visual) tabular column / tree format / bar chart/ pie-chart/ flow-chart.

STATEMENT FROM A LADY

There were five men. The first man was tall and thin. He had a square face with blue eyes and curly fair hair. The second man was short and fat with a roundish face and short straight dark hair. The third was of medium build. I didn't see his face but he had long dark hair. The fourth man was quite thin, medium height. He had a long thin face with a big nose. His hair was dark and curly and he had a moustache and a beard. The last man was short and plumpish with short blond hair. I didn't see his face, but I remember his ears. They were very big, really!

4. Observe closely and try to understand the picture and then write a paragraph of 50 words.



5. Develop the following hints into a passage of about 50 words.

Madurai—city of temples—famous for Meenakshi temple—tourist spots—NayakarMahal, AlagarKoil, Tiruparankundram—lots of hotels of various categories—ordinary to 5 star hotels—parks, playgrounds, gyms, swimming pools, theatres, shops, malls—bus-stands, railway stations, airport

STATE BOARD OF TECHNICAL EDUCATION & TRAINING, TAMILNADU

DIPLOMA IN ENGINEERING – SYLLABUS – M Scheme

(Being implemented from the Academic Year 2015-2016 onwards)

Course Name : **All Branches of Diploma in Engineering and Technology and Special Programmes**

Subject Code : **30021**

Semester : **SEMESTER II**

Subject Title : **COMMUNICATION ENGLISH – II**

Teaching and Scheme of Examination

No. of Weeks per Semester: 15 Weeks

Subject	Instruction		Examination			
	Hours / Week	Hours / Semester	Marks			Duration
			Internal assessment	Board Examination	Total	
Communication English – 11	5 Hours	75 Hours	25	75	100	3 Hours

Syllabus for Semester II

Content	Competencies	Transactional Strategies	Learning Outcomes	Contact Hrs.
Unit 1	Grammar Active/Passive	Through Activities Presentation, practice, use Presentation of rules Adequate contextual examples Practice	Recognize & distinguish active/passive forms Use active & passive forms	7
	Direct to indirect	Tasks	Convert from direct to indirect, Indirect to direct	3
Matter	Reading & Writing	Tasks based complex texts	Respond to, interpret and analyze texts for academic purposes Complete cloze Summarize texts in own words	5
	Vocabulary Lexical sets	Activity	Build and expand vocabulary use.	
Unit 2	Reading	Task based complex passages for academic purposes. Factual, Inferential Vocabulary & Experiential questions	Comprehend, interpret, analyze texts	6
	Grammar Word forms Tags Prefix/suffix	Activities Presentation, practice, use Presentation Adequate contextual examples Practice	Identify, recognize, use word forms appropriately Convert words into other forms Add question tags Use prefix/suffix appropriately	7
Polymers	Speaking	Activity: Pair work Information Gap	Speak on given frames in pairs	2
Unit 3	Grammar Degrees of Comparison	Activities Presentation, practice, uses Presentation of structure & rules Adequate contextual examples Practice.	Sort positive, comparative, superlative forms Recognize, distinguish & use degrees appropriately.	5
Disasters				

	Verbal questions	Activities	Use verbal questions in contexts	
	Wh questions	Presentation, practice, uses Presentation of structure & rules Adequate contextual examples Practice.	Use Wh questions in contexts	5
	Reading	Task based Factual Inferential Vocabulary & Experiential Questions	Comprehend, interpret & analyze texts for academic purposes	2
	Speaking	Opining Activities Gap: Pair/group work	Speak on given situation to register one's opinion.	3
Unit 4	Writing Reports Hints Emails	5-Step Writing Process - Pre writing (brainstorming) - Clustering/Grouping - Rough draft - Revision/Editing - Final draft	Recognize structure of reports Use passive forms to write Develop hints by framing sentences & write paragraphs Recognize internalize the structure & compose emails	15
Unit 5	Writing Formal letter Resume Verbal to visual	Activities: tasks Job application ordering goods. Lodging complaints (sample, guided, controlled, free)	Recognize & internalize structure & write letters: applying for jobs, complaints, placing orders. Write own resumes.	15
	Reading	Task based Factual Inferential Vocabulary & Experiential Questions	Respond, interpret & analyze passages for academic purposes.	

DRAFT

MODEL QUESTION PAPER

Time: 3 Hours

Semester II

Maximum Marks: 75

I. Answer any ten of the following:

10 x 3 = 30

1. Write 3 words related to a 'place of worship'.

2. Match the following with the relevant opposite word:

- | | | |
|--------------|---|-------------|
| a) idle | X | begin |
| b) basic | X | ugly |
| c) foolish | X | slow |
| d) fast | X | active |
| e) end | X | advanced |
| f) beautiful | X | intelligent |

3. Write the synonyms for the following words using the words given in brackets:

- | | | |
|--------------|-------|---------------------------|
| a) shut | ----- | (open / close / end) |
| b) complete | ----- | (final / relevant / part) |
| c) important | ----- | (hide / loose / primary) |

4. Convert the following verbs into nouns:

- | | | |
|---------|------------|---------|
| a) sing | b) conduct | c) free |
|---------|------------|---------|

5. Convert the following nouns into verbs:

- | | | |
|---------------|----------------|---------------|
| a) exhibition | b) examination | c) derivation |
|---------------|----------------|---------------|

6. Convert the following verbs into adjectives:

- | | | |
|---------|---------|-------------|
| a) play | b) risk | c) beautify |
|---------|---------|-------------|

7. Put correct capital letters and punctuate the following sentences:

- | |
|---|
| a) ram is in london at present |
| b) when sheela wants to buy a house her husband objects |

8. Write suitable prefixes for the following words:

- | | | |
|------------|----------|-------------|
| a) proper | b) able | c) pleasure |
| d) regular | e) moral | f) relevant |

9. Write suitable suffixes for the following words:

- | | | |
|-----------|--------------|------------|
| a) free | b) meaning | c) develop |
| d) friend | e) introduce | f) agree |

10. Write down the passive verb in the following sentences:

- a) People weren't forced to buy anything when they were in an exhibition.
- b) The students are informed to bring their textbooks, without fail.
- c) Even while traveling on highways in India, we are supposed to keep to the left.

11. Fill in the blanks with suitable prepositions / articles:

- a) Peter goes ____ bus to ____ theatre.
- b) Nathan buys ____ watch ____ the Titan Show-room.
- c) Senthil wants to eat ____ apple which is ____ Himachal Pradesh.

12. Write the answers for the given verbal question in:

- a) affirmative b) negative
- Do you like to drink coffee?

II. Answer any five of the following:

5 x 3 = 15

1. a) Convert the sentence into passive voice.

They play football.

b) Convert the sentence into active voice.

The class test was conducted by my teacher.

2. Convert the dialogue into reported speech.

Ravi: Where are you going?

Gopi: I am going to the market.

3. Supply suitable tags for the following sentences.

- a) They went to Chennai.
- b) We don't like to swim.
- c) He is my dearest friend.

4. Fill in the blanks with suitable verb forms.

- a) When we _____ (reach) the railway station, the train _____ (leave).
- b) While he _____ (drive) the car yesterday, I _____ (see) my friend.
- c) Although Rajan _____ (go) to the market, he _____ (not buy) fruits.

5. Correct the errors in the following sentences.

- a) He going to the market.
- b) Water has flown to the fields.
- c) We are fond in music.

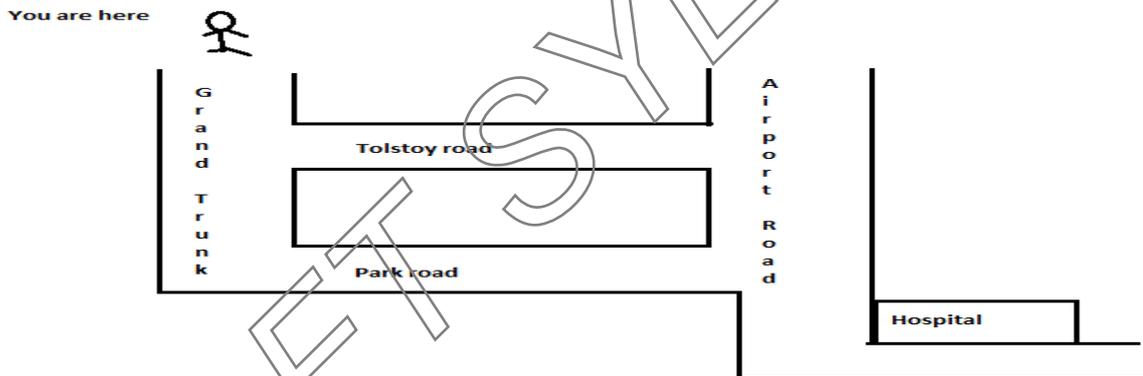
6. Convert the following into direct speech.

My mother asked me if I had taken my breakfast. I replied to her that I had taken it at my friend's home.

7. Match the following idioms/phrases with their relevant meaning:

- | | |
|-------------------|---------------------------------|
| a. this or that | 1. In human relationships |
| b. dos and don'ts | 2. Efforts taken |
| c. friend or foe | 3. Options that can be explored |
| | 4. Instructions |

8. A man approaches you to direct him to a nearby hospital. Write three instructions.



III. Answer the following questions as directed.

3 x 5 = 15

1. Read the passage and answer the questions which follow.

My name is Tom. I live in Chennai. I want to talk about my father. He is strict with his children, especially with me. He won't let me out of the house, unless I have done all my work. He is tall and handsome. He works at Indian Oil Corporation. He is 44 years old. Our family is small and lovely.

My brother is Michael. He is doing his B.E. I have a younger sister, Vinitha. She is in 8th standard. She likes eating ice-cream. She wants to become

a nurse. My mother is a homemaker. Her name is Sheela, and she is very affectionate. She cooks delicious food. She is pious. She makes our life in the family happy, loving and sharing with one another.

- a) Where does Tom live?
- b) Does Tom have siblings?
- c) Where does Tom's father work?
- d) How many members are there in the family?
- e) Provide some qualities of Tom's mother.

2. You wish to apply for the post of "supervisor" in a multi-national company. Write a resume, with a cover letter.

3. Place an order for the purchase of sports items for your college.

IV. Answer any three of the following:

3 x 5 = 15

1. Write a short report (in 50 words) of the process of preparing lemon juice / any item you think of / lab report / news report.

2. Convert the verbal text into a visual representation (graphics / flow chart).

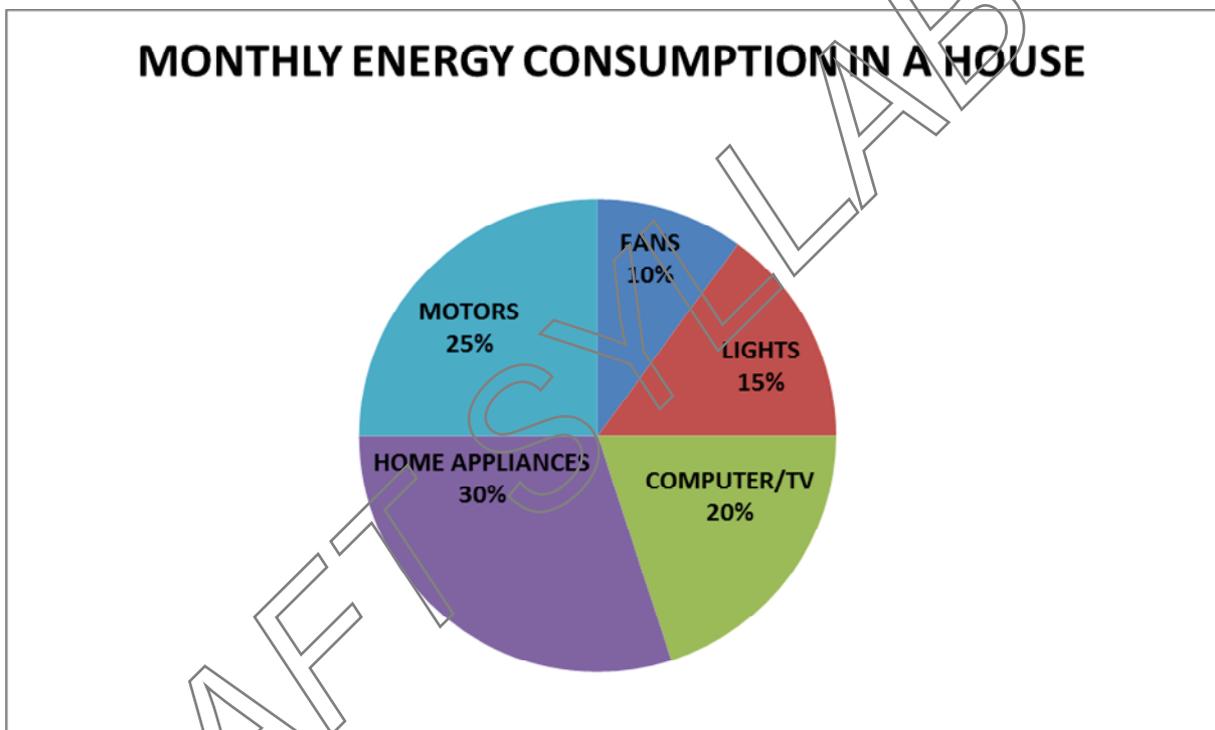
The solar system

Our solar system consists of the sun, the nine planets and the asteroids, comets and meteoroids that are associated with the planets. The nine planets that make up our solar system are Mercury, Venus, Earth, Mars, Jupiter, Uranus, Neptune and Pluto. Mercury is closest to the sun. It is hot and dry. Venus is one of the brightest objects in the sky after the sun and the moon. Venus is also the hottest planet in the solar system. Next is the Earth, the only living planet. After Earth is Mars which is also called the Red Planet. Mars is very dry now.

Jupiter is the largest planet. Its bright colour comes from its clouds. Saturn is the second largest planet and has wide rings. The planet Uranus is in bright blue colour. After Uranus is Neptune, that rotates around the sun once in every 164 years. Pluto is the farthest planet from the sun.

3. Write an email to your friend inviting him to spend the weekend at Mahabalipuram.

4. Convert the following pie chart into a paragraph of 50 words.



5. Develop the following hints into a passage of about 50 words.

Books – best companions – some books entertain – time pass – other books instruct us – enrich knowledge – improve logical thinking – reasoning ability – overall – treasure house of knowledge
