

**DEPARTMENT OF TECHNICAL EDUCATION**

From  
Kumar Jayant, I.A.S.,  
Commissioner of Technical Education,  
Directorate of Technical Education,  
Guindy, Chennai – 600 025.

To  
The Principals of All Engineering Colleges and  
Polytechnic Colleges in Tamil Nadu.

---

**Letter No. 44063 / TAC / 2013, Dated:28.07.2014**

Sir,

- Sub: Technical Education – Curbing the menace of ragging in Higher Educational Institutions – Instructions to be followed – Reports received from Institutions - Submitted – Regarding.
- Ref: 1. Lr.No.17228/G1/2012-21,dated:05.09.2013 from Higher Education (G1) Department, Secretariat, Chennai – 600 009 along with Minutes of Meeting.  
2. CTE's Letter No. 44063 / TAC / 2013, dated: 02 .12. 2013.  
3. CTE's Reminder Letter No. 44063/TAC/2013, dated: 10.07.2014.

-----

With reference to the Government letter cited in the first reference regarding curbing the menace of ragging in Higher Educational Institutions, the letter cited in the second reference was uploaded in Directorate of Technical Education web site [www.tndte.com](http://www.tndte.com) requesting The Principals of all Engineering Colleges and Polytechnic Colleges in Tamil Nadu to send the action taken report in the prescribed format (format also uploaded along with a copy of the Tamil Nadu Prohibition of Ragging Act No. 7 of 1997 along with the Rules issued by Higher Education Department, vide G.O.Ms.No.366 Higher Education (G1) Department, dated. 26.07.1999, AICTE, New Delhi Notification dated: 1.7.2009 and UGC New Delhi Notification) to this office.

In response, some of the Institutions have sent the action taken report to this office. In this regard, a reminder letter cited in the third reference uploaded in the Directorate of Technical Education web site [www.tndte.com](http://www.tndte.com) and also mailed to the Institutions. In continuation, The Principals of Engineering and Polytechnic Institutions who have not sent the action taken report on the above subject matter are directed to send the report immediately to this office before 01.08.2014, without fail.

  
for Commissioner of Technical Education

Copy to:

1. Technical Assistant (Electrical).
2. Liaison Officer.

**Format for Periodical Report on Anti – Ragging measures taken by the  
Educational Institutions**

1. Name of the Educational Institutions :
2. Place :
3. District :

1	Whether Anti – Ragging Committee formed and details of members of the Committee and whether students are included in the Committee	
2	Number of cases reported	
3	Action taken on the Complaints	
4	Whether FIR filed and details thereof	
5	Whether bill boards and hording on Anti – Ragging and details of members of Committee are displayed	
6	Whether the undertaking from parents and students have been obtained	
7	Whether web site address and phone numbers of Committee members are printed in the ID cards of students for registering complaints	
8	Action taken to create awareness about penal provisions against ragging	
9	Whether hostels are provided for fresh students	
10	Details of conduct of Committee meetings and Minutes thereof	