

From
The Chairman
Board of Examinations
Chennai-600 025

To
The Principal of all Government,
Govt.Aided, Autonomous and Self
financing Polytechnic Colleges.

Letter no.116076 /M1/2011 dated 06-09-2011

Sir/Madam

Sub: October 2011 Diploma exams – Chief Superintendent, Additional Chief superintendent – Staff list and Practical panel – submission – regarding.

The proposal for Chief Superintendent, Additional Chief superintendent , Staff list and Practical panel of October 2011 Board exam is to be collected from all Polytechnic Colleges through a software kit. This user friendly software kit will be available in our website (www.tndte.com) from 06/09/2011 onwards. Institutions shall download this kit by using their existing user ID and Password.

The data entry staff shall refer the user manual available in the kit and enter the required details. After downloading, the kit shall be opened by using your Institute code as ID and password. The data entered in the kit should be verified with the hard copy. Exam duties will be allotted only on the basis of data received from colleges and hence special care should be taken to fill up the particulars in this software kit. The duly filled up data base file in MDB format should be submitted to **Thiru.R.Kanakaraj, Regional officer-III, Computer center, DOTE, Chennai-600 025** on or before **12/09/2011** in a compact disc along with hard copies. Autonomous Polytechnic colleges should submit their staff list with a hard copy. Delayed submission of data will lead to delay in conduct of exams and all are requested to submit the above data in time.

S/d

Chairman, Board of Exams