

**GOVERNMENT OF TAMIL NADU
DEPARTMENT OF TECHNICAL EDUCATION, CHENNAI 600 025**

GOVERNMENT TECHNICAL EXAMINATIONS IN COMMERCE SUBJECTS - FEBRUARY 2012

TIME TABLE

- NOTE:** 1. This Time-Table will be strictly followed even though, a holiday is subsequently declared on any day of the Examination that Examination under any circumstances will not be stopped without written orders from this office.
2. All High Speed Examinations in Shorthand English and Tamil will be conducted only at State Institute of Commerce Education, Tharamani, Chennai 600 113.
3. The Examinations in Junior Grade Typewriting Subjects will be conducted in Five Batches and Senior grade Typewriting Examinations in three batches. The Candidates can appear only in the Batches allotted to them.

SHORTHAND -HIGH SPEED TESTS

CENTRE: STATE INSTITUTE OF COMMERCE EDUCATION, THARAMANI, CHENNAI 600 113

Day and Date (1)	Hours of Examinations (2)	Subject of Examinations (3)	Grade (4)	Kind or Sub-division of Paper (5)
Saturday 11.02.2012	10.00 a.m. to 10.05 a.m.	Shorthand Tamil High Speed	120 words Test	Part II – Dictation
	10.10 a.m. to 11.25 a.m.		Do.	Part II-Condensation
	11.35 a.m. to 11.40 a.m.		Do.	Part I - Dictation
	11.45 a.m. to 1.15 p.m.		Do.	Part I - Transcription
	10.40 a.m. to 10.45 a.m.	Do.	150 words Test	Dictation
	10.50 a.m. to 12.50 p.m.	Do.	Do.	Transcription
Sunday 12.02.2012	11.00 a.m. to 11.05 a.m.	Do.	180 words Test	Dictation
	11.15 a.m. to 1.30 p.m.	Do.	Do.	Transcription
	10.00 a.m. to 10.05 a.m.	Shorthand English High Speed	150 words Test	Part II – Dictation
	10.10 a.m. to 11.25 a.m.		Do.	Part II-Condensation
	11.35 a.m. to 11.40 a.m.		Do.	Part I - Dictation
	11.45 a.m. to 1.00 p.m.		Do.	Part I - Transcription
10.40 a.m. to 10.45 a.m.	Do.	180 words Test	Dictation	
10.50 a.m. to 12.20 p.m.	Do.	Do.	Transcription	
	11.00 a.m. to 11.05 a.m.	Do.	200 words Test	Dictation
	11.15 a.m. to 1.00 p.m.	Do.	Do.	Transcription

LIMITED CENTRE - SHORTHAND EXAMINATIONS

Day and Date (1)	Hours of Examinations (2)	Subject of Examinations (3)	Grade (4)	Kind or Sub-division of Paper (5)
Saturday 18.02.2012	10.00 a.m. to 10.07 a.m.	Shorthand Tamil	Junior	Dictation
	10.15 a.m. to 11.30 a.m.	Do.	Do.	Transcription
	10.30 a.m. to 10.35 a.m.	Shorthand Tamil	Senior	Second Paper - Dictation for Condensation
	10.37 a.m. to 10.41 a.m.	Do.	Do.	Second Paper - Dictation for Elaboration.
	11.00 a.m. to 1.15 p.m.	Do.	Do.	Second Paper - Condensation and Elaboration Notes
	2.30 p.m. to 2.37 p.m.	Do.	Do.	First Paper - Dictation
	2.45 p.m. to 4.15 p.m.	Do.	Do.	First Paper Transcription

LIMITED CENTRE - SHORTHAND EXAMINATIONS

Day and Date (1)	Hours of Examinations (2)	Subject of Examinations (3)	Grade (4)	Kind or Sub-division of Paper (5)
Sunday 19.02.2012	10.00 a.m. to 10.07 a.m. 10.15 a.m. to 11.15 a.m.	Shorthand English Do.	Junior Do.	Dictation Transcription
	10.00 a.m. to 10.04 a.m. 10.15 a.m. to 12.00 noon	Shorthand English Do.	Intermediate Do.	Second Paper - Dictation Second Paper - Elaboration Notes.
	2.00 p.m. to 2.07 p.m. 2.15 p.m. to 3.30 p.m.	Do. Do.	Do. Do.	First Paper - Dictation First Paper - Transcription.
	10.30 a.m. to 10.35 a.m. 10.37 a.m. to 10.41 a.m.	Shorthand English Do.	Senior Do.	Second Paper - Dictation for Condensation Second Paper - Dictation for Elaboration.
	11.00 a.m. to 1.15 p.m.	Do.	Do.	Second Paper - Condensation and Elaboration Notes
	2.30 p.m. to 2.37 p.m. 2.45 p.m. to 4.15 p.m.	Do. Do.	Do. Do.	First Paper - Dictation First Paper - Transcription

ACCOUNTANCY EXAMINATIONS

Monday 20.02.2012	10.00 a.m. to 1.00 p.m. 2.00 p.m. to 5.00 p.m.	Accountancy Do.	Junior and Senior	First Paper Second Paper
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COMMON CENTRE - TYPEWRITING EXAMINATIONS

Day and Date (1)	Hours of Examinations (2)	Subject of Examinations (3)	Grade (4)	Kind or Sub-division of Paper (5)
Saturday 25.02.2012	9.30 a.m. to 9.40 a.m.	Typewriting English and Tamil	Junior	First Batch First Paper
	9.50 a.m. to 10.35 a.m.	Do.	Do.	First Batch Second Paper
	11.20 a.m. to 11.30 a.m.	Do.	Do.	Second Batch First Paper
	11.40 a.m. to 12.25 p.m.	Do.	Do.	Second Batch Second Paper
	1.10 p.m. to 1.20 p.m.	Do.	Do.	Third Batch First Paper
	1.30 p.m. to 2.15 p.m.	Do.	Do.	Third Batch Second Paper
Sunday 26.02.2012	3.00 p.m. to 3.10 p.m.	Do.	Do.	Fourth Batch First Paper
	3.20 p.m. to 4.05 p.m.	Do.	Do.	Fourth Batch Second Paper
	9.30 a.m. to 9.40 a.m.	Typewriting English and Tamil	Junior	Fifth Batch First Paper
	9.50 a.m. to 10.35 a.m.	Do.	Do.	Fifth Batch Second Paper
	11.35 a.m. to 11.45 a.m.	Typewriting English and Tamil	Senior	First Batch First Paper
	11.55 a.m. to 12.55 p.m.	Do.	Do.	First Batch Second Paper
	1.25 p.m. to 1.35 p.m.	Do.	Do.	Second Batch First Paper
	1.45 p.m. to 2.45 p.m.	Do.	Do.	Second Batch Second Paper
3.15 p.m. to 3.25 p.m.	Do.	Do.	Third Batch First Paper	
3.35 p.m. to 4.35 p.m.	Do.	Do.	Third Batch Second Paper	
11.35 a.m. to 11.45 a.m. 1.25 p.m. to 1.35 p.m.	Typewriting English Typewriting Tamil	High Speed Do.		

**CHAIRMAN
BOARD OF EXAMINATIONS**