

DIPLOMA REVALUATION – OCTOBER / NOVEMBER 2011

INSTRUCTIONS TO THE PRINCIPAL

1. The last date for the submission of application at DOTE Office, for getting the Xerox copy of the Answer script is **20th January 2012**. The application received after due date will not be entertained.
2. The Xerox copy will be sent to the address mentioned in the Application form. If Address is not mentioned, the Xerox copy will be sent to the concerned principal. The student should get the Xerox copy from the principal in such cases.
3. The principals of college having the central valuation center, should despatch the original and Xerox copy of the Answer scripts immediately in any case not later than 3 days from the receipt of the letter of Communication from DOTE. No delay will be acceptable on any account. Principals shall be personally hold responsible for any delays.
4. The Principals should instruct the students that the revaluation application should be submitted within the date mentioned in the revaluation application form through a Notice on the Notice Board. The revaluation will not be carried out for the applications received after due date. The Principal are also requested to send a certificate to the effect that the information is published on the Notice Board.

**(Sd/-) Thiru. Ramesh Chand Meena I.A.S.,
Commissioner of Technical Education**

Enclosure : New application format

FORMAT
BOARD EXAMINATIONS, OCTOBER / NOVEMBER 2011
APPLICATION FORM FOR GETTING XEROX COPY OF ANSWER SCRIPT

1. Name of the Candidate :
2. Father's Name :
3. Name of the Institution :
(with Institution code)
4. The Address to which the Xerox Copy of :
the Answer Script will be Sent
5. Branch of study and Semester :
6. Register Number :
7. Name of the subject for which Xerox copy :
is required
(Separate application should
be submitted for each paper)
8. Code Number of the Question Paper :
9. Marks obtained :

Internal Mark (Out of 25)	External Mark (Out of 75)	Total

10. Amount Paid : **Rs.100/-**
11. Name of the Bank and Branch :
12. Demand Draft No. and Date :
Drawn in favour of **Additional Director of Technical Education (Examination)**
payable at **Chennai**

The candidates should write **their Name and Register Number** on the reverse side of the Demand Draft.

Mode of receiving Xerox copy

If address is not mentioned, the Xerox copy will be sent to the concerned principal. The student should get the Xerox Copy from the Principal in such cases.

Undertaking :

- 1) The information furnished in the application is true to the best of my knowledge.
- 2) The Last date for the Submission of application at DOTE office for getting the Xerox Copy of the Answer Script is **20th January 2012.**

Signature of the Candidate