

GOVERNMENT OF TAMIL NADU
DEPARTMENT OF TECHNICAL EDUCATION, BOARD OF EXAMINATIONS, CHENNAI – 25
EXAMINATION APPLICATION FORM (GRACE CHANCE) APRIL 2012

Reg No	Scheme of Study	If joined in second year (lateral entry)		Branch
	Full Time	HSC (A)	HSC (V)	
	Part Time			
	Sandwich			
	Private			

Name of the Candidate	Institution Code

Sex		Date of Birth	Details of Last Appearance		Affix Passport Size Photo (to be attested by the Head of the Institution)
			Reg No	Month & Year	
Male	Female				

Address for Communication					

Contact Phone / Mobile No(s)	
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DETAILS OF FIRST APPEARANCE

	First Year	II Semester	III Semester	IV Semester	V Semester	VI Semester	VII Semester	VIII Semester
Reg No								
Month & Year								
Scheme								
Total No. of Subjects								

DETAILS OF YEAR / SEMESTERS COMPLETELY PASSED

	First Year	II Semester	III Semester	IV Semester	V Semester	VI Semester	VII Semester	VIII Semester
Reg No								
Month & Year								

**DIRECTORATE OF TECHNICAL EDUCATION, CHENNAI – 600 025
BOARD EXAMINATIONS :: APRIL 2012**

ANNEXURE - A

Institution Code	Institution Name

**CHECK LIST FOR NOMINAL ROLL SCRUTINY
EXCLUSIVE FOR DOTE USE**

Original Demand Drafts with Copy of Annexure – D			
Annexure-B to G duly filled and signed by the Principal			
CD containing JPG photo images of students whose photos are not printed in EDIT and MS-ACCESS MDB downloaded from DOTE website and having the relevant correct particulars			
Additional Nominal Roll (if any) with photo copies of mark sheets		Lateral Entry	Not found in Edit I Grace Chance
Photo Copies of SSLC Mark sheets for Name Change / DOB Change			
Photo Copies of Chairman’s Proceedings for Re-admission			
Photo Copies of Chairman’s Proceedings for Eligible Malpractice Candidates Registered			
Photo Copies of Chairman’s Proceedings for Institution Transfer			

ANNEXURE – B
DETAILS OF CONTENTS OF COMPACT DISC
PHOTOS

Description	No. of Photos	Rem
No. of JPG images (photos) of Candidates whose photos are not printed in the EDIT		
No. of JPG images (photos) of Candidates whose photos are not correct (or) not clear in EDIT		
No. of JPG images (photos) of Additional Nominal Roll Candidates (prepared by the Institute)		
No. of JPG images (photos) of Grace Chance Candidates		

TABLES IN THE MS-ACCESS MDB

Table Name	Description	No. of Entries in the Table	Remarks
NRINSDetail	Details of the Institution		
NRDELETED	Details of Deleted Candidates (from EDIT – I)		
NRFINE	Details of Candidates who remitted their Examination Fee with Fine of Rs. 100/- (including Lateral Entry and First Year)		
NRDD	Details of Demand Draft		
NRMALPRACTICE	Details of Eligible Malpractice Candidates, who registered for this examination		
NRREADMISSION	Details of Re-admitted Candidates		
NRGRINT	Details of internal marks of Grace Chance candidates		

SIGNATURE OF THE PRINCIPAL

ANNEXURE – C

INFORMATION ABOUT THE INSTITUTION

Institution Code :
Name of the Institution :
Address of the Institution :

District : PIN Code :
Name of the Principal :
Phone Number: Prinicipal (Off) : Principal (Direct) :
Principal (Res) :
Mobile Number of Principal :
Other Phone Numbers of the Institution :CIICP: Hostel: Other(s): Fax Number(s) :
E-mail IDs of the Institution : Office: Principal:
**Prefix all phone numbers with STD code*

SIGNATURE OF THE PRINCIPAL

ANNEXURE – D
DETAILS OF DEMAND DRAFT

SNo	Demand Draft Number	Date	Bank Name	Amount	Remarks
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					
TOTAL AMOUNT					

SIGNATURE OF THE PRINCIPAL

ANNEXURE – E(2)
DETAILS OF NUMBER OF CANDIDATES REGISTERED

Institution Code: *Name of the Institution:*

	Number of Candidates in the Edit	Number of Candidates Deleted	Actual Number of Candidates Registered for this Examination
EDIT			
TOTAL			
Additional Nominal Roll (Lateral Entry)			
Additional Nominal Roll (for candidates not found in Edit) <i>Marksheets should be submitted as Stitched Booklet – I</i>			
Additional Nominal Roll (Grace Chance) <i>Application Forms & Marksheetworks should be submitted as Stitched Booklet - II</i>			
TOTAL NUMBER OF CANDIDATES REGISTERED			

SIGNATURE OF THE PRINCIPAL

ANNEXURE – F
DETAILS OF ELECTIVE SUBJECTS OFFERED
(K SCHEME)

Institute Code:

Name of the Institution:

Branch Code	Name of the Branch	Elective Subjects Offered in	
		V Semester	VI Semester

**For additional requirement, please use photocopies*

SIGNATURE OF THE PRINCIPAL

**ANNEXURE – G
DETAILS OF NAME CHANGE**

Institution Code: **Name of the Institution:**

<i>Reg No</i>	<i>Name of the Student as per Nominal Edit List</i>	<i>Corrected Name</i>

* Change of name should be supported by attested Photo copy of SSLC mark sheet / First Page of SSLC Book.

DETAILS OF DATE OF BIRTH CHANGE

<i>Reg No</i>	<i>Name of the Student</i>	<i>Date of Birth as per Nominal Edit List</i>	<i>Correct Date of Birth</i>		
			<i>Day</i>	<i>Month</i>	<i>Year</i>

* Change of date of birth should be supported by attested Photo copy of SSLC mark sheet / First Page of SSLC Book.

SIGNATURE OF THE PRINCIPAL