



ABSTRACT

Technical Education – Issue of affiliation orders for the newly established Diploma level institutions – Certain procedures to be adopted from the year 2011-2012 onwards – Orders – Issued.

Higher Education (B2) Department

G.O.(Ms.).No. 210

Dated : 06.09.2011.

ஆவணி, 20,
திருவள்ளூர் ஆண்டு 2042.

Read :-

1. G.O.(Ms).No.593, Higher Education (J2) Department, dated 01.12.1997.
2. From the Commissioner of Technical Education letter No.26132/H4/2011, dated 23.07.2011.

ORDER :-

In G.O. first read above, the Government had directed the managements of Self-financing Polytechnics and Self-financing Institutes of Hotel Management and Catering Technology to remit a sum of Rs.1.00 lakh into Government Account as one time Affiliation Fee for Affiliation with State Board of Technical Education and Training, Government of Tamil Nadu, from the year 1997-1998 onwards.

2. In his letter second read above, the Commissioner of Technical Education has stated that the process of issue of approval orders for establishment of new institutions offering diploma courses and subsequent affiliation orders were carried out by the Directorate of Technical Education from 2003 to 2010. From 2011, the AICTE (All India Council for Technical Education) has adopted a new procedure for processing of applications pertaining to the institutions offering diploma courses as per the AICTE's letter No.711-005/GDIP/ET/2010, dated 23.12.2010. According to the new procedure, the AICTE will process the applications and issue final approval order to the new / existing Polytechnic Colleges. If this approval is for the establishment of a new Polytechnic College, the State Board of Technical Education and Training, Government of Tamil Nadu has subsequently to issue affiliation orders.

3. In this connection, he has further stated that under Section 5.2(a) of AICTE's regulations 2011, it is mentioned that the laboratories shall have equipments as appropriate for experiments as stated / suitable for the requirements of the affiliating University / Board's curriculum. It is desired that number of experiment set up be so arranged that maximum four students shall work on one set. As per Section 5.2(a) of AICTE's regulations 2011, the Commissioner of Technical Education has mentioned that it is essential for the DOTE to inspect and verify whether all the required academic infrastructure facilities of the institution viz., computers, library books, furniture, equipments, machineries including teacher pupil ratio are available as per Syllabus and norms prescribed.

4. Hence, the Commissioner of Technical Education has requested the Government to issue orders for following certain procedures for the issue of affiliation orders to the Diploma level institutions which have received final letter of Approval of the AICTE.

5. The Government after careful examination, accept the proposal of the Commissioner of Technical Education in para 4 above and issue orders for implementing the following procedures involved in the issue of affiliation orders for the newly established Diploma level institutions, with effect from 2011-2012.

- (1) The application form must be submitted to the DOTE (Directorate of Technical Education) by the institution for affiliation of academic programme(s) to State Board of Technical Education and Training, Tamil Nadu after the AICTE has accorded approval for the establishment of new Diploma level institutions in their web-portal.
- (2) An inspection committee shall be constituted by the DOTE from time to time for considering the grant of affiliation for the academic programme(s).
- (3) The committee shall have a minimum of 3 members, preferably from among the senior faculty members of the Government Engineering / Polytechnic Colleges.
- (4) The inspection committee shall visit the college to verify the academic infrastructural facilities, availability of Faculty and Staff and all other affiliation conditions laid down by the DOTE.
- (5) The committee shall submit a report in the prescribed format to the DOTE.
- (6) The inspection committee report will be placed before the State Level Committee on Affiliation for recommendations.
- (7) The State Level Committee on Affiliation shall be constituted for a period of three years as below:
 - a. Chairman : The Principal Secretary to Government, Department of Higher Education, Secretariat, Chennai-9.
 - b. Member Secretary : The Commissioner of Technical Education, Directorate of Technical Education.
 - c. Members :
 - 1) Additional Director (Polytechnics), DOTE.
 - 2) Assistant Director (Planning), DOTE.
 - 3) Liaison Officer, DOTE.
 - 4) The Principal, Central Polytechnic College, Chennai.

- 5) The Principal,
Govt. Polytechnic College, Purasaiwalkam.
 - 6) The Principal,
Murugappa Polytechnic College, Chennai.
 - 7) The Principal,
Govt. College of Technology, Coimbatore.
 - 8) The Director,
NITTTR, Chennai-113.
- (8) The State Level Committee on affiliation may seek further clarification, if necessary, from the inspection committee and / or College / institution and may make appropriate recommendations on affiliation.
- (9) If the State Level Committee on affiliation recommends for granting the Affiliation, the management of self-financing Polytechnic Colleges and Hotel Management and Catering Technology Institutions has to submit the copy of the Letter of Approval (LoA) issued by the AICTE and has to remit a sum of Rs.1.00 lakh into Government account [G.O.(Ms). No.593, Higher Education (J2) Department, dated 01.12.1997] as one time fee for affiliation with State Board of Technical Education and Training, Government of Tamil Nadu from the year 2011-2012 onwards.
- (10) The above procedure will be followed consecutively for first 3 years for the newly established Diploma level institutions, in order to verify the academic infrastructural facilities for first, second and third year and Provisional Affiliation orders will be issued respectively for the corresponding academic year alone. At the end of third year, grant of Permanent Affiliation may be considered. But, the Affiliation fee of Rs.1.00 lakh has to be remitted into the Government Account once only i.e., in the year of establishment.
- (11) The institution should submit the application registration fee of Rs.5,000/- while submitting the application for affiliation and this amount can be remitted to the Government Head of Account – “0202. Education, Sports, Arts and Science – 02. Technical Education – 800. Other Receipts – A.F. Other Receipts [DPC 0202 02 800 AF 0002]”
- (12) The institution should submit the inspection fee of Rs.5000/- for every sanctioned intake of 60 at the time of inspection of the inspection committee towards the processing and inspection charges. The inspection fee received by the DOTE by means of Demand Draft drawn in favour of Commissioner of Technical Education, Chennai-25 shall be deposited in a S.B. account and the amount shall be utilized to meet out the expenses with regard to the inspection [G.O.(Ms).No.102, Higher Education Department, dated 27.02.1997].

- (13) If the approved curricula and syllabi of the proposed programme are not offered by the State Board of Technical Education and Training, Tamil Nadu at the time of application, the programme shall not be considered for affiliation.
- (14) **Procedure for suspension of affiliation of an academic programme:** The State Board of Technical Education and Training may suspend the affiliation of any academic programme (provisional / permanent) in a college, provided the Chairman, State Board of Technical Education and Training is satisfied that there are prima facie evidences after preliminary investigations by an authorized inquiring committee constituted by the DOTE to verify the authenticity of the complaints received and / or non-compliance of statutory provisions pending final decisions on withdrawal of affiliation. During the period of suspension of any such academic programme the college shall not admit fresh students to the said programme. However, the students already admitted may continue their studies.
- (15) **Procedure for withdrawal of affiliation of an academic programme:** The State Board of Technical Education and Training may withdraw the affiliation (provisional / permanent) of an academic programme(s) of a college, for such period that it may deem fit, provided there are proven evidences for gross violation of statutory requirements of affiliation norms and / or the college has conducted itself in a manner which is prejudicial to the interest of education as revealed after detailed inquiry conducted by a duly appointed committee by the DOTE. The students on rolls are liable to be transferred to other affiliated colleges. No fresh students shall be admitted to that particular academic programme(s) by the college.

(BY ORDER OF THE GOVERNOR)

R. KANNAN

PRINCIPAL SECRETARY TO GOVERNMENT

To:-

The Commissioner of Technical Education, Chennai-25.

The Principal Secretary, Higher Education, Chennai-9.

All the Members of the State Level Committee on affiliation. (Through the Commissioner of Technical Education, Chennai)

Copy to:-

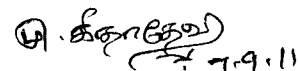
The Director, Southern Regional Office, All India Council for Technical Education, 26, Haddows Road, Chennai-6.

The Chairman, All India Council for Technical Education, 7th Floor, Chander Lok Building, Janpath, New Delhi-110 001.

The Special P.A. to Hon'ble Minister (Higher Education), Chennai-9.

The Private Secretary to the Principal Secretary, Higher Education Department, Chennai-9. SF/SC.

//Forwarded/By Order//



Section Officer.

